

**Please detach and return only this portion**  
**ASHBURN VOLUNTEER**  
**FIRE & RESCUE DEPARTMENT**

20688 Ashburn Road, Ashburn, Virginia 20147

To whom it may concern:

Attached is my application for membership with the Ashburn Volunteer Fire and Rescue Department. I have given my full name, address and other pertinent information as requested. I understand that this application must be entirely completed to be considered.

I certify that I have carefully completed this application, that I have given all information herein without omission or falsification, that no information has been withheld about me or my background which may cause concern to AVFRD in any way, should the Board of Directors grant me membership with the Department.

I certify that I am a citizen or legal resident of the United States; a resident of the Commonwealth of Virginia; hold a valid driver's license/permit; have a social security number, have a High School diploma or GED equivalent; and am fluent in English. Junior members should be attending High School. Applicants with Pennsylvania licenses must submit, at their expense, a copy of their driving record for the last 5 years. Non-US citizens/legal residents must provide a copy of their green card and visa.

By signing my name to this letter, I consent to the investigation of all facts and circumstances given in the attached application for membership to the Ashburn Volunteer Fire and Rescue Department. I also consent to the interview of any references provided herein, to any background investigation, and fingerprint check.. I understand that I am subject to an agility test, a physical examination, and a drug screening.

I consent to periodic background and driving record checks for the duration of my membership.

I fully understand that should any information found herein be investigated and found to be false, that I will be subject to immediate dismissal from the Ashburn Volunteer Fire and Rescue Department without recourse.

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Applicant's Signature

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Date of Application

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Parent/Guardian Signature if applicant if under 18 and/or still in High School)

# ASHBURN VOLUNTEER FIRE & RESCUE DEPARTMENT

20688 Ashburn Road, Ashburn, Virginia 20147

## APPLICATION FOR MEMBERSHIP

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I. \_\_\_\_ Male \_\_\_\_ Female \_\_\_\_  
Maiden/Prior Name: \_\_\_\_\_ Social Security No. \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age \_\_\_\_  
Home Address (Street, Apt. No.) \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Birthplace(City/State): \_\_\_\_\_ Citizenship\*\* \_\_\_\_\_

**\*\*Note: non-US citizens must provide a copy of their resident card/visa**

### **EMPLOYMENT HISTORY:** (last three years)

**1. Current Employer Name:** \_\_\_\_\_ Working Days/Hours: \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Employer Phone: \_\_\_\_\_  
Employer Address \_\_\_\_\_  
Position Held: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

**2. Previous Employer Name:** \_\_\_\_\_ Working hours/days \_\_\_\_\_  
Supervisor's \_\_\_\_\_ Employer Phone: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
Position Held \_\_\_\_\_ Dates of Employment: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Please explain any gaps in you employment history: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been discharged, asked to resign from a job, or resigned to avoid discharge? Yes: \_\_\_\_ No: \_\_\_\_  
If yes, please explain:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MILITARY SERVICE\***

**\*Attach a copy of Copy#4 of your DD-214**

Previous/Current Military Experience: \_\_\_\_\_ Branch: \_\_\_\_\_ Years of Service: \_\_\_\_

Last Rank: \_\_\_\_\_ Type of Discharge\*: \_\_\_\_\_ Date: \_\_\_\_\_

Were you ever found guilty of a court martial offense while in the military: Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, please explain in detail:

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**EDUCATION :** (NOTE: Junior Applicants (16 and 17) must attach copy of latest grades):

High School/ College/ Vocational \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Highest Grade Level: \_\_\_\_\_ Degree/Major \_\_\_\_\_

Post-Graduate Education \_\_\_\_\_

**PREVIOUS FIRE/EMS EXPERIENCE:**

Are you presently or have you ever been a member of any fire, rescue, EMS, or emergency services agency?

Yes: \_\_\_\_ No: \_\_\_\_ If yes, what agency(s)? \_\_\_\_\_

Supervisor Name & Title: \_\_\_\_\_ Phone \_\_\_\_\_

Dates there: \_\_\_\_\_

Address: \_\_\_\_\_

Have you ever been denied membership, had disciplinary action taken against you, or been asked to resign by any organization or emergency services agency? Yes: \_\_\_\_ No: \_\_\_\_ If yes, please explain in detail:

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**WHAT IS YOUR AREA OF INTEREST?** Fire \_\_\_\_ EMS \_\_\_\_ Administrative \_\_\_\_

**QUALIFICATIONS/SKILLS & TRAINING:** Please list any fire, rescue, EMS, and/or emergency management training, experience, and certifications you currently hold. Include expiration dates and certifying state, department or agency and attach copies of your certifications to this application.

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**REQUIRED\*** Please give a brief explanation re why you would like to become a member of this department.

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**MEDICAL HISTORY**

Do you have any medical conditions or physical limitations that should be considered: Yes: \_\_\_\_ No: \_\_\_\_

Are you currently receiving any special medical treatment or medications? Yes: \_\_\_\_ No: \_\_\_\_

If yes to either question, please explain: \_\_\_\_\_

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**CRIMINAL HISTORY.**

Have you ever been convicted of or charged with a felony and/or misdemeanor? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Explain: \_\_\_\_\_

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List all prior Criminal/Traffic convictions (i.e. drunk driving, reckless driving, speeding, failing to obey traffic signal, etc). List Charges, Place and Date: \_\_\_\_\_

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**DRIVING LICENSE:** Attach a copy of your driver's license.

**\*\*\*Pennsylvania license holders must provide copy of that state's driving history.**

Do you have a valid driver's license? Yes: \_\_\_\_ No: \_\_\_\_.

State: \_\_\_\_\_ Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

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**REFERENCES:** List 3 adults whom you have known at least 2 years.

**Do not include supervisors or employers already mentioned on page 2, relatives, or spouses.**

**Email addresses preferred!!!!!!!!!!!!!!!**

**JUNIOR applicants must submit 2 more letters/emails of reference = total of 5 references**

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home / Mobile Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home/Mobile Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

3. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**CERTIFICATION & AGREEMENT**

**This statement must be signed. Please read the following statement carefully before signing.**

I hereby certify that the facts set forth in the above Application for Membership are true and complete to the best of my knowledge, and I have not intentionally omitted any information. I further certify that there are no willful misrepresentations or falsifications of the above statements and answers to questions. If a background/fingerprint/DMV investigation discloses such misrepresentations, omissions, and/or falsifications, my application could be rejected, and I could be disqualified from ever providing volunteer service with the Ashburn Volunteer Fire and Rescue Department.

I hereby certify that I have never been: (1) convicted of any felony; (2) convicted of any crime involving sexual misconduct or morals and decency; (3) convicted of any crime involving sexual or physical abuse of children, the elderly or the infirm; (4) convicted of any crime involving abuse, neglect, or financial exploitation, (5) or convicted of any crime involving initiating a false alarm, making a bomb threat, threats to burn, or arson.

\_\_\_\_\_  
Signature of Applicant:

\_\_\_\_\_  
Date

**If applicant is under 18:**

**The responsibilities of a Fire and Rescue Department member involves many hazardous duties, including, but not limited to the following:**

- **Driving and riding on several types of emergency response vehicles**
- **The lifting and movement of heavy objects**
- **Fire extinguishment and rescue in an environment that could be toxic or potentially hazardous**

**I/We, the parents/guardians of \_\_\_\_\_ have been duly informed of the duties our son/daughter will be required to participate in if he/she becomes a member of the Ashburn Volunteer Fire & Rescue Department, Inc., and we give our son/daughter permission to participate as a full member.**

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian (print) \_\_\_\_\_

Parent/Guardian address \_\_\_\_\_

**BACKGROUND, FINGERPRINT, AND DRIVING RECORD CHECK**

**AUTHORIZATION FORM**

For the purposes of this membership application and, if accepted as a member, periodic recertification while a member of the Ashburn Volunteer Fire and Rescue Department, I expressly authorize the Ashburn Volunteer Fire and Rescue Department, the Loudoun County Fire and Rescue Department and/or any employee, agent or representative thereof to conduct a background investigation, including but not limited to: an investigation of my personal history, criminal history, fingerprint check, driving record, and/or employment history. I expressly consent to the release of information concerning my capacity and fitness by employers, educational institutions, law enforcement agencies, and other individuals and agencies duly accredited. This authorization will be valid for the entire length of my membership with the Ashburn Volunteer Fire and Rescue Department.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date